



OPEN EXAMINATION BULLETIN

SANITARY ENGINEER

CONTINUOUS TESTING

CALIFORNIA STATE GOVERNMENT SUPPORTS EQUAL OPPORTUNITY TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, GENDER, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE, OR SEXUAL ORIENTATION. IT IS THE OBJECTIVE OF THE STATE OF CALIFORNIA TO ACHIEVE A DRUG-FREE WORK PLACE. ANY APPLICANT FOR STATE EMPLOYMENT WILL BE EXPECTED TO BEHAVE IN ACCORDANCE WITH THIS OBJECTIVE BECAUSE THE USE OF ILLEGAL DRUGS IS INCONSISTENT WITH THE LAW OF THE STATE, THE RULES GOVERNING CIVIL SERVICE, AND THE SPECIAL TRUST PLACED IN PUBLIC SERVANTS.

WHO SHOULD APPLY This is an open examination. Persons who meet the minimum qualifications (entrance requirements) as stated. Applications will NOT be accepted on a promotional basis.

HOW TO APPLY Applications are available and may be filed in person or by mail with:

DEPARTMENT OF HEALTH SERVICES
DIVISION OF DRINKING WATER AND
ENVIRONMENTAL MANAGEMENT
601 N. 7TH STREET MS - 216
P O BOX 942732
SACRAMENTO, CA 94234-7320
ATTENTION: LORENE ZIMBELMAN

(916) 323-3022
TDD (916) 657-3042

To learn more about the job and testing arrangements, contact the testing office shown above.

DO NOT SUBMIT APPLICATIONS TO THE STATE PERSONNEL BOARD

SPECIAL TESTING INFORMATION If you have a disability and need special arrangements, mark the appropriate box on the application Form STD. 678. You will be contacted to make specific arrangements.

FILING DEADLINE There is no final filing date. Filing is considered continuous as dates can be set at any time. The testing office will accept applications continuously and will notify and test applicants as needs warrant.

SALARY RANGES

Range A: \$3,273 - \$3,788 per month.
Range B: \$3,747 - \$4,550 per month.
These criteria will be used to allocate incumbents to Alternate Range A or Range B.

Range A. This range shall apply to incumbents who do not meet the criteria for payment in Range B.

Range B. This range shall apply to incumbents who have satisfactorily completed: (1) the equivalent to twelve months of Sanitary Engineer, Range A experience; or (2) who have one year of professional experience in sanitary engineering, water quality engineering, environmental engineering or a closely related field; or (3) who possess a Master's Degree in Engineering with a specialization in environmental engineering, water resources, sanitary or related engineering option. (Candidates who are pursuing graduate work toward a master's degree must receive the degree before they will be considered eligible for appointment to this range.)

IDENTIFICATION REQUIREMENT Accepted applicants are required to bring either a photo identification card or two forms of signed identification to each phase of the examination.

POSITION DESCRIPTION

This is the entry and first journey level engineer in the series. Employees assigned to Range A perform the less difficult sanitary engineering work on domestic water supply and waste water disposal systems, waste management and other related activities.

Incumbents advance to Range B when qualified and perform sanitary engineering assignments of average difficulty.

Positions exist statewide.

REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION **IT IS YOUR RESPONSIBILITY TO MAKE SURE YOU MEET THE EDUCATION AND/OR EXPERIENCE REQUIREMENTS STATED BELOW. YOUR SIGNATURE ON YOUR APPLICATION INDICATES THAT YOU HAVE READ, UNDERSTOOD, AND POSSESS THE BASIC QUALIFICATIONS REQUIRED.**

NOTE: Applications/resumes **MUST** contain the following information: "to" and "from" dates (month/day/year), time base, civil service class title(s), and range (if applicable). College course

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information **MUST** include: title, semester or quarter credits, name of institution, completion dates, and degree (if applicable). **Applications/resumes received without this information will be rejected.**

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**MINIMUM
QUALIFICATIONS**

Education: Equivalent to graduation from a curriculum accredited by the Accreditation Board for Engineering and Technology with major work in sanitary, environmental, chemical, civil, technical, or a related engineering field. Possession of equivalent qualifications may be demonstrated by graduation from an environmental, sanitary, chemical or civil engineering curriculum, which includes the basic engineering courses normally required in a standard four-year engineering curriculum, and by qualifying in a written examination covering sanitary engineering. Registration as a Senior in such a curriculum will admit the applicant to the examination, but the applicant must produce evidence of graduation before he/she will be considered eligible for appointment.) (Possession of a valid certificate as an engineer-in-training as issued by the California State Board of Registration for Professional Engineers may be substituted for the required education.)

**EXAMINATION
INFORMATION**

EXAMINATION INTERVIEWS WILL NOT BE HELD. THE ENTIRE EXAMINATION WILL CONSIST OF A SUPPLEMENTAL APPLICATION.

Candidates who meet the minimum qualifications will be mailed a supplemental application. Candidates may only test once in a 12 month period. Information on the supplemental application will be used to assess, on a competitive basis, each candidate's relevant training and experience. **RETURN OF THE SUPPLEMENTAL APPLICATION IS MANDATORY.** Candidates who do not return the supplemental application within 2 weeks of receipt will be eliminated from this examination.

In order to obtain a position on the eligible list, a minimum rating of 70 percent must be attained.

**ELIGIBLE LIST
INFORMATION**

Names of successful competitors are merged into the list in order of final scores regardless of date. Eligibility expires 12 months after it is established unless the needs of the service and conditions of the list warrant a change in this period.

VETERANS PREFERENCE

Veterans Preference Credit will be added to the final score of all competitors who are successful in this examination and who qualify for, and have requested these points through the State Personnel Board. Due to changes in the law, which were effective January 1, 1996, **VETERANS WHO HAVE ACHIEVED PERMANENT CIVIL SERVICE STATUS ARE NOT ELIGIBLE TO RECEIVE VETERANS CREDITS.**

GENERAL INFORMATION

For an examination without a written feature it is the candidate's responsibility to contact the Department of Health Services, (916) 323-3022; three weeks after the final filing date if he/she has not received a progress notice.

Applications are available at the State Personnel Board office, through the Internet at <http://www.spb.ca.gov>, at local offices of the Employment Development Department, and the Department noted on this bulletin.

If you meet the requirements stated on this announcement, you may take this examination, which is competitive. Possession of the entrance requirement does not assure a place on the eligible list. Your performance in the examination will be compared with the performance of the others who take this test, and all candidates who pass will be ranked according to their scores.

The Department of Health Service reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service law and rules and all competitors will be notified.

Eligible Lists: Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) subdivisional promotional, 2) departmental promotional, 3) multidepartmental promotional, 4) service wide promotional, 5) departmental open, and 6) open. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in from one to four years unless otherwise stated on this bulletin.

General Qualifications: Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, ability to work cooperatively with others, and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required. In open examinations, investigation may be made of employment records and personal history, and fingerprinting may be required.

Veterans Preference: California law allows granting of veterans preference points in open entrance examinations and open nonpromotional examinations. Credit in open examinations is granted as follows: 10 points for veterans, widows and widowers of veterans, and spouses of 100% disabled veterans; and 15 points for disabled veterans. Credit in open nonpromotional examinations is granted as follows: five (5) points for veterans, and 10 points for disabled veterans. Directions for applying for veterans preference points are on the Veteran Preference Application Form 1093 which is available from State Personnel Board Offices, written test proctors, and the Department of Veterans Affairs, P.O. Box 942895, Sacramento, CA 94295-0001.

TDD is Telecommunications Device for the Deaf and is reachable only from phones equipped with a TDD Device.

The California Relay (Telephone) Service for the Deaf or Hearing Impaired:

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MCI From TDD: 1-800-735-2929 MCI From Voice Telephone: 1-800-735-2922
Sprint From TDD: 1-888-877-5378 Sprint From Voice Telephone: 1-888-877-5379

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